



Unity of Fairfax Board of Trustees

Meeting Minutes May 23, 2019

Board Members Present	Others Present	Board Members Absent
Russell Heiland, Senior Minister		
Teresa Accomando, Chair		
Gail Hughes, Chair Emeritus		
Nancy Schneider, Secretary		
John Dickman, Treasurer		
Jody Ruth		
Laura Berry, Keeper of the Flame		Laura Berry
John Kell		

Quorum present? Y

Community Members Present: LuAnn Saner

Meeting was called to order at 7:0 p.m.

Sacred Intention: *We are in the upward, forward, progressive movement of spirit; the mark of success is upon us. We savor the gift of consciousness that we are truly blessed.*

Motion: Approval of Prior Meeting Minutes: The minutes from the April Board Meeting were approved unanimously.

Executive Session: Began at 7:16 and ended at 7:29.

Minister’s Report: Russell Attached as Appendix 1.

Russell and Patie met with the Principal of Pinnacle Academy. Pinnacle is now expected to remain in the building at Unity of Fairfax at least through the 1st semester of the next academic year: Fall 2019 - Jan. 2020.

Old Business:

The Board will review and approve Youth and Family Policies.
Our policy on compensation for instructors is in process.

Treasurer’s Report: John Dickman: See Appendix 2

Clarification was requested about where the transfers to the Benevolence Fund appeared on the report. John will check on this.

The idea was proposed of gaining further information about attendees to various programs, to inform how to target a membership drive.

New Business:

- Next Steps Vision 2020 Teams reported on their teams’ status.

Closing, Pray-Out and Adjournment

Meeting adjourned at 9:25 p.m.

Upcoming Dates:

June 8: Sacred Service Council

June 27: Next Board Meeting

August 11 - Community Dialogue

August 17 - BOT Summer Retreat

APPENDIX 1

Minister's Report * May 23, 2019

1 ACTION ITEM:

Unity of Fairfax will have a table at Reston Pride at Lake Anne Village in Reston on June 1 from 2 to 7 pm. I am inviting Trustees to join me and our other volunteers to staff our table. Please let me know your availability.

DISCUSSION ITEMS:

Note – the fundraising items may be discussed as a part of the Financial Report

Fundraising: John D. and I have been bouncing ideas around for the generation of revenue. Here are some key ideas and potential timeframes which we/I could work with our engagement manager to bring into manifestation

Surprise Abundance – already in play. May 5 through July 4.

“Vacation” letter from Rev. Russ – Church will mail a letter from me to the current donors reminding them of all the ways they can contribute (cash, check, EFT, txt2give, stock, yard sale donations if we have a date, see below, donation to electronic sign, etc.). Will encourage increasing EFT amounts for those who already do that. – June.

Bingo – already scheduled for June 22. Submitted through Unisync

Retirement Planning and New Tax Law – John will consult with Millicent about scheduling. (Note: Jody had suggested this idea some time ago.) – July. Could be on a Sunday or multiple Sundays. I suggest ASAP.

Huge multi-family indoor yard sale (rain or shine) – for converting donated items to cash; will invite congregants to contribute. Clear out Sanctuary after church on a Sunday; people bring in items all week; sale on Saturday; pick up of unsold items by charity on day of sale; put Sanctuary back in order. I suggest August 10. This is an SSC meeting day which means cancelling the meeting and using those individuals for the yard sale as volunteers.

Sunday “Block Party” – after church on a Sunday focusing on selling of events/activities. Can have music. Hold on labyrinth. Could be bring-a-dish lunch ‘n munch. Sale opens at 1, closes at 3. Have a bounce-house for kids. I suggest September 29 which is a 5th Sunday meaning people would be bringing food anyway.

Cabar(n)et Night – October. Good music, sell wine (lots of wine) – could have other fundraising events as a part of the night (art sale? 50/50 drawing?). I suggest Saturday, October 19. With the exception of the Farmer’s Market, the calendar is clear.

Direct Request for New Sign – put notice in Bulletin, Highlights email, community news sign for donations specifically for the sign.

Caution: The federal government is funded through September 30. Could there be another shut down?

Note: The Board may want to designate all fundraising for the operating fund, then make a distribution to a restricted electronic sign fund.

INFORMATION ITEMS:

I will take my Memorial Day holiday on Tuesday, May 28.

I will be teaching the SEE course *Foundations of Unity* at Unity of Gaithersburg SEE week June 3 -7. Rev. Sandy will also be teaching.

I was gifted by the Jung Society with a ticket to a function on the evening of June 7 at the Embassy of Switzerland (surprise abundance!).

Anthony and I have been invited to a huge Salvadoran birthday party in Manassas on June 8.

I was invited by the Embassy of Azerbaijan to the Republic Day of Azerbaijan celebration at the Mellon Auditorium on June 11.

I will be on vacation June 12 – 18 visiting family in Indiana. Rev. Sandy will be guest speaker on Sunday, June 16.

The New Member class scheduled for June 15 is being moved to July 20.

At the Unity Convention in Kansas City, Unity of Fairfax will receive the Unity EarthCare Green Star Award for 2019. I just found out that Myrachel Monzon-Kim (one of our YOU sponsors) will be there and should be able to receive the award in our honor. Her mother is a Unity minister in the Philippines and will be attending the convention, so Myrachel will meet her there.

I continue working on my Non-Profit Management course through GMU. I’m mid-way through “Budgeting Essentials.” There are 8 courses total. I have until October 24 to complete them.

We received Surprise Abundance from the Rashedi family. (Their company, Sully Carpets and Interiors, sold us the carpets we installed in the Vestibule and Atrium as well the Sanctuary and

Mildred Park Center.) In clearing out a building they own, they donated a large number of items to Unity of Fairfax, valued at over \$20,000.

APPENDIX 2

To: Unity of Fairfax Board of Trustees

From: John Dickman, Treasurer

Subject: April 2019 Financial Report

Date: May 17, 2019

Attached are three monthly financial documents;

Statement of Financial Position. Compares to December 31, 2018, as base. Budget vs Actuals + YTD. Includes selected accounts. YTD Statement of Activity By Fund.

Regarding the Budget vs Actuals report, our general fund operating report.

Year-To-Date expenditures exceed revenues resulting in a \$49,000 Net Operating Revenue loss. YTD Love Offerings are \$74,000 under budget. YTD Expenditures are \$35,000 under budget.

Regarding the Statement of Financial Position.

Our Operating Reserve of \$41,000 was totally used to cover the Net Operating Revenue loss. The Total Equity of our community is down \$22,000 from December 31, 2018.

A stewardship plan is being launched focusing on Rentals, Programs, and Membership. Concerted efforts are being planned in each area to increase revenues. **Abundance will manifest.**

Please contact me with any questions or for more information.