



Mission
We are a vibrant spiritual community
awakening each life to the Christ within.

Vision
Centered in Divine Love, we honor and
celebrate a world awakened to peace,
abundance, and respect for all creation.

Unity of Fairfax Board of Trustees

Monthly Meeting, December 13, 2022

Board Members Present	Others Present	Board Members Absent
Russell Heiland, Senior Minister	Rev. Sherrie Quander	
Julie Fisher, First Chair	Gail Hughes	
Ed Merritt, Second Chair		
Dave Richardson, Treasurer		
Marangely Sandvik, Keeper of the Flame		
Midd Hunt, Member at Large		
Bowman Kell, Secretary		

Quorum present? Yes

Meeting was called to order at 7:08 pm

Executive Session

An Executive Session was called to order at 7:17 pm EST and ended at 7:20 pm EST.

Minister’s Report: Attached as Appendix 1

Committee Reports: N/A

Financial Report: <https://www.unityoffairfax.org/board-financial-statements>

Old business:

2023 Board Roles: Midd Hunt will serve as the Board Liaison for the Benevolence Team. Julie Fisher will serve on the Nominating Committee Team. The Officer roles and Keeper of the Flame are under discernment and will be finalized at the mid-January meeting.

New business:

Jane McDowell: a celebration of life for long-time member who made her transition during COVID will be held in January. Board recommends that we name the bookstore in her remembrance.

2023 Winter Retreat: Gail Hughes presented proposed structure and purpose outcomes for the January retreat. Rooms for the retreat at The Historic Powhatan were graciously donated by Midd Hunt; and the Board will cover their own travel and meal expenses.

Pathways Forward: Teresa Accomando has completed her compilation of ideas sourced from the Congregation, Staff, Spiritual Values survey comments, the Board and Vision 2020 documents. The Board will prioritize and determine next steps in January.

Motions:

MOTION: Board allocated \$3,500 for 2022 staff bonuses to be administered by Rev. Russell Heiland.

Dave Richardson moved; Ed Merritt seconded, majority approved, one abstention.

MOTION: Approval of Nov 14, 2022 Board of Trustees Meeting Minutes

Bowman Kell moved; Julie Fisher seconded, unanimously approved.

MOTION: Grant voting membership in Unity of Fairfax for Carol Ann Bradley.

Russell Heiland moved, Julie Fisher seconded, unanimously approved.

MOTION: Carol Ann Bradley be appointed to the Benevolence Fund Committee. Russell Heiland moved, Ed Merritt seconded, unanimously approved.

MOTION: The manse allowance for Rev. Russell Heiland for the calendar year 2023 be set at \$36,000.

Julie Fisher moved, Ed Merritt seconded, unanimously approved.

Upcoming Dates:

Board of Trustees Monthly Meeting on Jan 10 7-9:30pm EST

Board of Trustees Retreat Jan 20 - 22, 2023, Williamsburg VA

Strategic Initiatives

2022-2023 Progress Log on Minister's Goals is available [here](#).

Discussion Items

I have been asked to run for a position on the Unity Worldwide Ministries Board of Trustees. This is the information I have received relevant to the impacts on my role at Unity of Fairfax if I were to be elected at the June 2023 Convention. In the event I am elected to the UWM Board, I will step down from my service with the UWM Credentialing Team.

Time Commitment:

Winter meeting is held for 4 ½ days - in-person meeting

Spring meeting: 4 days - virtual meeting

Summer meeting at Convention: 5 days - in-person meeting

Fall meeting: 4 days - virtual meeting

Monthly phone meetings (with the exception of the two in-person meetings), scheduled for 3 hours (possibly longer, if needed) each month.

Financial Commitment:

As of November 2020, the Board of Trustees for UWM will hold two in-person board of trustee meetings per year (Annual Summit and June Convention) and two extended weekly virtual meetings; travel/hotel expenses, and registration fees, if applicable, will be covered for in-person meetings of all board members.

- *Do you have the approval of your local Board of Trustees to serve a four-year term with UWM Board of Trustees?*

Action Items

I move that Carol Ann Bradley be received as a Voting Member of Unity of Fairfax.

Rationale: A long-time attendee, Carol has completed all requirements of the Journey to Unity membership program. An induction ceremony will be held later in the New Year when there are others who will be joining.

I move that Carol Ann Bradley be appointed to the Benevolence Fund Committee.

Rationale: Carol is a retired school principal and award-winning volunteer in the Reston community. She would be an outstanding addition to the Benevolence Fund Committee and is ready to serve in this capacity.

I move that the manse allowance for Rev. Russell Heiland for calendar year 2023 be set at \$36,000.

Rationale: Manse allowance is that portion of a minister's compensation used for the maintenance of a home. Per IRS regulations, it is not taxable for either the minister or the center. This is the same amount as for calendar year 2022.

Information Items

Patie Wilcox is coordinating lunch after the Christmas Day service.

The office will be minimally staffed the week between Christmas and New Year's. Patie will check mail and messages. Tony will be on vacation, and I will be in North Carolina; however, I'll be working intermittently while I'm away.

New Year's Eve Burning Bowl service will be held at 7 pm on December 31.

New Year's Day service will be at 11:00 am as per usual. I will be leading a special ritual called the "White Stone" ritual in which participants discern a new "name" for themselves for the New Year.

The Metaphysical Group will resume on January 8. Focus for January is Unity Metaphysics.

January 8 will be the first "Interfaith Friendship Sunday" in conjunction with the Muslim community (e.g. ATFA). This will bear some resemblance to what we did in October, but more worshipful than educational. ATFA will be inviting Unity to a New Year's dinner at their facility sometime in January.

I will be co-facilitating with Rev. Kris Alexander of Celebration CSL a course based on Michael Beckwith's Life Visioning Process. This will run February 2 – March 9.

Linda Powell will be teaching SEE Unity Prayer class starting in February.

Midd Hunt will offer Shoebox Solutions again in February.