



Mission  
We are a vibrant spiritual community  
awakening each life to the Christ within.

Vision  
Centered in Divine Love, we honor and celebrate  
a world awakened to peace, abundance, and respect for all creation.

### Unity of Fairfax Board of Trustees

We are in the upward, forward, progressive movement of Spirit; the mark of success is upon us.  
-Charles Filmore

#### Meeting Minutes Wednesday, June 24, 2020

Board Members Present	Others Present	Board Members Absent
Russell Heiland, Senior Minister	Ron Karstetter	
John Kell, First Chair	Judy Jones	
Anthony Flournoy, Second Chair	Bill Jones	
Marangely Sandvik, Secretary		
John Dickman, Treasurer		
Gail Hughes, Keeper of the Flame		
Nancy Schneider, Member at Large		

**Quorum present?** Yes

Meeting was called to order at 7:09pm.

**Sacred Intention:** *We must put spiritual truth into practice in order to change our lives. (Basic Principal # 5 of Unity)*

**MOTION: Approval of prior BoT Meeting Minutes**

The Minutes from the May 2020 Board Meeting were approved unanimously.

**Minister’s Report: Russell** Attached as Appendix 1.

**Committee Reports:**

- Nancy: Reopening Team updates. Next meeting: Thursday, July 9, 2020.
- Tech committee updates
- Sacred Service Council updates
- John Dickman: Financial Report. The June 2020 Treasurer’s Report can be found here:

[https://docs.google.com/spreadsheets/d/1JVIXTKi6hBcc\\_qzvch1V8fro7bCs7EAu-ohQGedSU8w/edit#gid=443521311](https://docs.google.com/spreadsheets/d/1JVIXTKi6hBcc_qzvch1V8fro7bCs7EAu-ohQGedSU8w/edit#gid=443521311)

John D. moved that the Board approve a resolution to **Thrive Within Our Means:**

“The Unity of Fairfax Board of Trustees affirms its commitment to follow Spirit's guidance and use best financial practices in the fiduciary health and long-term sustainability of the community we serve. Specifically, **we commit to the goal** that on-going income will exceed on-going

expenses for this year and onward. To that end, we establish this sacred covenant to thrive within our means so that our vision and mission might be made manifest with ease and grace.

We invite the entire Unity of Fairfax community to hold in mind and heart the consciousness of thriving within our means. Together, as one community united in faith, our success is guaranteed”.

**Motion:** Commit to the goal that on-going income will exceed on-going expenses for this year and onward.

Nancy made the motion and Anthony seconded it. The motion was passed unanimously.

**The Executive Meeting was called to order at 9:03 p.m.**

**Upcoming Dates:**

BoT Zoom Work Session on Thursday, July 9, 2020 from 7:00pm to 9:00pm (EDT)

BoT Zoom Meeting on Wednesday, July 22, 2020 from 7:00pm to 9:30pm (EDT)

BoT Retreat on 08/08/2020

**APPENDIX 1**

Minister’s Report \* June 24, 2020

**Strategic Initiative Items:**

Owing to the fluidity of the times, I have not made solid sabbatical plans; however, guest speakers are lined up starting Sunday, September 6.

**Action Items:**

None at this time

**Discussion Items:**

I’ve spoken to Lyndsey Eksili, the new principal at Pinnacle Academy about the trailer. They had an offer to purchase it that fell through because the new business manager Yunus Ozen could not find the title. She has put the sale of the trailer on hold for two reasons: 1) absence of the title; 2) discernment on the part of Unity if we want to take possession.

When we settled with Pinnacle, the school was given until June 15 to remove all of their items. On June 11, someone came to inspect the electrical connections, but I did not know he was coming, nor did I receive a follow up report.

Additionally, per Charles Coyle, the electrical connection to the trailer is not up to code. We have ordered a quote from Shreve Electrical to bring it to code. The inspection has not happened as of 1:00 pm June 23.

The question for discernment is what does Unity want to do about the trailer?

In a related note, Mrs. Eksili reported that enrollments for the fall are down and the school is facing many issues. She was hired to help them determine a plan of action.

I invite Nancy Schneider to report on the Reopening Task Team.

Building and Grounds Team Charter – see Google drive. I recommend discussion at the July working session.

### **Information Items:**

I hired Lenny Weltman effective June 16 as part-time Facilities Specialist. Tony Rogers is using the Asana software (same program used by the IT Dept) to track tasks. This position is a distillation of the former Facilities Manager position.

The transfer to our new Quickbooks Online account and Bill.com accounts has been fraught with delays which has inhibited flow of financial data to the Board Treasurer and Finance Team resulting in continued delay in producing financial reports. Staff is working diligently with Quickbooks to rectify the situation and ensure smooth and timely reporting.

Fios scheduled for installation on Friday, June 26.

I will be away from Unity of Fairfax June 26 – June 29, returning on June 30. Ron Karstetter will present the lesson on June 28.

The mortgage deferment has been approved effective July 1 for 3 months.

My Dream Work and Unity class has 25 students. All proceeds to the church. The class has six sessions and ends on July 21.

Amy Conley and I continue to work on “Schtick with Us” fundraiser on July 10. More details to follow as Trustees may be invited to Zoom in.

*Art of Abundance* class facilitated by Ron Karstetter has 3 students. All proceeds to the church.

I will either be officiating the ordination of Rev. Jan Mourning at First Unity Church of St. Louis the weekend of July 24 – 26 or taking the weekend off. Ron will give a message inspired by the *Art of Abundance* class he is teaching on July 26.

Dave Wiley will be presenting an online class via UWSI for best practices related to IT. He is coordinating with E=Learning Technologist Rev. Diane Venzera. Date TBD. Jody Ruth presented a successful UWSI online class entitled “Shield The Vault” earlier this month.

