



Mission  
We are a vibrant spiritual community  
awakening each life to the Christ within.

Vision  
Centered in Divine Love, we honor and celebrate  
a world awakened to peace, abundance, and respect for all creation.

Unity of Fairfax Board of Trustees

We are in the upward, forward, progressive movement of Spirit; the mark of success is upon us.  
-Charles Filmore

Meeting Minutes Wednesday, May 27, 2020

Board Members Present	Others Present	Board Members Absent
Russell Heiland, Senior Minister	Ron Karsteter	
John Kell, First Chair	Judy Jones	
Anthony Flournoy, Second Chair	Bill Jones	
Marangely Sandvik, Secretary	Charlie Schneider	
John Dickman, Treasurer		
Gail Hughes, Keeper of the Flame		
Nancy Schneider, Member at Large		

Quorum present? Y

Meeting was called to order at 7:07 pm.

Sacred Intention: We create our reality through the thoughts we hold in consciousness. (Basic Principal # 3 of Unity)

MOTION: Approval of April BoT Meeting Minutes

MOTION 03/26/2020: Approval of Pinnacle early lease termination: The Board approved unanimously to settle an early lease termination. BoT agreed to accept \$31,000 and forfeiture of the \$35,000 security deposit.

MOTION 03/26/2020: Pinnacle Lease Termination agreement for review and approval. The Board approved unanimously to settle in exchange for Pinnacle providing Unity of Fairfax \$31,000 and forfeiture of the \$35,000 security deposit for past due lease payments, retention of all furniture and fixtures, other codicils and execution of the agreement. BoT voted unanimously to terminate the lease with Pinnacle and all future payment requirements.

MOTION 04/14/2020: Payment Protection Program Loan Documents: To hereby appoint Rev. Russell Heiland, Sr Minister - Unity Church of the Daily Word to represent the Board of Trustees in negotiation with United Bank, its successors and/or assigns, of existing mortgage and deed of trust on 5 acres and all appendatures thereon. The property is located at 2854 Hunter Mill Road, Oakton (Fairfax County), Virginia, and the negotiation is specifically for

the extension, deferral and/or other modifications to the existing lien on said property. The period of this appointment is effective this 27th day of May and will continue up through and including December 31, 2020. All in favor at 7:58pm.

**MOTION 05/27/2020:** Russell moved that Unity of Fairfax approve Yohanes Lee, Kaylan Moradi, James Liu, Kyleen Moradi and Ari Ramirez as a voting member since they graduated from the Y.O.U. The motion was approved unanimously.

**Reports:**

- Financial Report: John Dickman. Good news! Love offerings are above average compared with last year.

**Minister's Report:** Russell Attached as Appendix 1.

**Committee report**

- Tech committee updates

**New Business:**

**Motion:** To hereby appoint Rev. Russell Heiland, Sr Minister - Unity Church of the Daily Word to represent the Board of Trustees in negotiation with United Bank, its successors and/or assigns, of existing mortgage and deed of trust on 5 acres and all appendatures thereon. The property is located at 2854 Hunter Mill Road, Oakton (Fairfax County), Virginia, and the negotiation is specifically for the extension, deferral and/or other modifications to the existing lien on said property. The period of this appointment is effective this \_\_\_\_ day of May and will continue up through and including December 31, 2020. All in favor at 7:58pm.

**BoT Retreat on 08/08/2020:** Nancy, Mara and Anthony volunteer to be part of the planning/food committee.

Open dialogue for UoF guest members. No further questions.

**Upcoming Dates:**

BoT Zoom Work Session on Thursday, June 11, 2020 from 7:00pm to 8:00pm (EDT)

BoT Zoom Meeting on Wednesday, June 24, 2020 from 7:00pm to 9:30pm (EDT)

**APPENDIX 1**

Minister's Report \* May 27, 2020

**Action Items:**

1. As is our practice, the ask the Board of Trustees to receive into voting membership the following graduating members of the Youth of Unity:

Yohanes Lee, Kaylan Moradi, James Liu, Kyleen Moradi, Ari Ramirez

2. Please approve the mortgage deferment motion noted elsewhere on the agenda.

### **Discussion Items:**

None requested by me for this meeting.

### **Information Items:**

On May 26 requested Comms Team assistance in crafting regular donor letters to mail to the congregation. My suggestion is these would be mailed roughly every six weeks through year end. Each would incorporate a special theme and be sensitive to those for whom this is a financially challenging time. Idea in discussion among the Comms Team.

The Reopening Task Team had its first meeting on May 23. Chaired by Ron Karstetter, the team also includes: Nancy Schneider, Teresa Accomando, Jacquie Smith, Dave Colburn, Maci Moser, Kathy O'Brien, Deidre Richardson, Ellie Hunt (joining on May 23). Guiding principles were shared on Sunday, May 24. Next meeting is on Saturday, May 30. The Team is taking a conservative approach. In a related note, I've conferred with several other NoVa faith communities. The Catholic parishes are following the guidance of the Arlington Diocese. The NoVa UMC churches are close to in-person activities until at least July 5. A smattering of other communities shared they plan to be closed at least through July, possibly August as well.

On June 7 during Sunday services we will honor our 5 graduating High School Seniors.

I'm endeavoring to connect with Scott Smith of Hunter Mill Montessori to discuss his plans/needs for the Mildred Park Center. I hope to have something to share at the meeting; as of this writing, I have not heard from him in a few weeks.

On May 26, I concluded the Tuesday Happy Hour. On Tuesday, June 16 I will be given a 7-week evening Zoom gathering focused on Dream Work and the Unity Movement.

On May 28, the Thursday Coffee Klatch will be concluded. On Thursday, June 18 Ron Karstetter will begin a morning Zoom class based on the book *The Art of Abundance* by Dennis Merritt Jones. Class will last 7 weeks.

Tony and I crafted a Fire Evacuation Plan for the Fairfax County Fire Department. This is a new requirement effective 2020. Sent to FCFD on May 27.

The migration from our old Quickbooks Online account to the new (and much less expensive) Quickbooks Online account was completed on Tuesday, May 26.

Jody Ruth lead an awesome webinar for UWM entitled “Shield the Vault” about financial controls and wisdom on May 26. This was supposed to be a workshop at the 2020 Unity Convention. She had 21 students. I participated as well. Her presentation was much appreciated by attendees, and I anticipate she will offer more such programs to UWM in the future.