



Unity of Fairfax Board of Trustees

Meeting Minutes October 25, 2018

Attendees

Board Members Present	Others Present	Board Members Absent
Russell Heiland, Senior Minister		
Gail Hughes, 1 st Chair		
Nancy Schneider, Secretary		
Jody Ruth, Treasurer		
John Dickman		
Laura Berry		
Millicent Eubanks		
Teresa Accomando		

Quorum present? Y

Meeting was called to order at 7:03 p.m.

Sacred Intention: *With firm intention, we see all of Unity of Fairfax at peace.*

Motion: Approval of Prior Meeting Minutes: Minutes from the following meetings were approved unanimously: Sept. 20, 2018 Monthly Meeting, Oct. 1, 2018 Special Meeting.

Scheduled Business:

Minister’s Report: Russell Attached as Appendix 1

Motion: Russell moved that Unity make a one time donation to Unity of Panama City, FL out of the operating fund as a show of moral support to the ministry. The motion carried unanimously.

Treasurer’s Report: Jody

1. Year to date our revenues are matching expenses.
2. Jody Presented Draft Budget for 2019 to be presented at the Annual Meeting.
3. Benevolence Fund: 10% proceeds from Education and Practice Programs were not being transferred to the Benevolence Fund this year. These transfers will be made from now on, on a monthly basis. The amount to be transferred to true up the fund will be about \$13,000.
4. Audit: Jody has a bid from an accounting firm which may come in under budget.
5. The board has approved fundraising the end of this year for next year’s sidewalk and parking lot repairs.
6. A lease for renting the Mildred Park Center to begin in 2020 is being negotiated with the Hunter Mill Montessori School.

New Business:

1. Annual Meeting agenda
 - Review accomplishments from 2018
 - Election of 2 new Board Members: John Dickman and John Kell
 - Vote on proposed bylaw revision regarding Board meetings and voting: “Remote participation and electronic voting”
 - Physical Plant Projects for consideration for 2019
 - 2019 Budget
2. Plans for upcoming board activities

Closing, Pray-Out and Adjournment

Meeting adjourned at 9:15

Upcoming Dates:

Annual Meeting: Nov. 4

Next BOT meeting Nov. 29

APPENDIX 1 Minister’s Report

In bullet points, in random order

ONE ACTION ITEM:

I move that Unity of Fairfax make a one-time gift to Unity of Panama City out of the operating fund as a show of moral support to the ministry.

Rationale: Panama City, FL was devastated by a Hurricane Michael. The church itself had minor damage; however, the financial impact of the storm on the church will be immense. The church has not solicited funds.

INFORMATION ITEMS:

Unity of Fairfax has completed initial documentation for Insuperity. Awaiting initial response concerning viability of using the services of this PEO. Our agent is on vacation, but I will have numbers/options prior to the next Board meeting. I’ll forward those to Jody immediately for upon receipt for budget consideration.

I conferred with EarthCare leads Pete Clifford and Rick Hartley in re contracting out grounds maintenance. They are in discussion with EarthCare about the viability of the Adopt-A-Spot program as well. No final decision to report.

Ron Karstetter, Donna Lee and others are meeting in November to “flesh out” the new “Mentoring” Program. This was in place some time ago to pair individuals new to Unity with long-time members as a part of integrating new members.

Gail Hughes and I continue to work on options for staffing to match the vision culled from the congregation. Jody’s input on the financial side of this task is being added to the mix. Still a work in process.

Nancy Schneider and I continue to work on policy updates as they relate to YFM. We had a highly productive meeting on October 19.

On October 22, Unity of Fairfax received a \$1,000 tithe from Unity Worldwide Ministries.

Amy and I made some modifications to the order of service effective October 6. Of the people who have both noticed and commented, there is acclaim. The services are the same now, with the addition of the children's piece at the end of 2nd service only.

Two areas of the Sanctuary have been designated "fragrance free" areas – by the piano and the prayer corner. I received a thank you note for this.

CommUnity FunFest team had its celebration on October 11. Donna Lee said she will not chair again. Most team members will participate again; so a new chair/s will need to be determined.

General comments suggest splitting the party from the online auction; or making the auction live.

The 6th Annual Unity Awakening series is in progress. The number of people participating in small groups is lower than anticipated. There will not be a celebration this year.

Ron Karstetter and Linda Powell will attend the Skills Demonstration Seminar (testing) in order to receive their credentialing as Licensed Unity Teachers from Unity Worldwide Ministries. I will arrange appropriate acknowledgement at Unity of Fairfax once credentials are in hand.

Holiday service projects include: Thanksgiving dinner and Christmas gifts as per our practice.

Holiday services include:

Thanksgiving Day service and luncheon – November 22

Blue Christmas - November 30

Youth and Family "Christmas Eve" service – 11:00 am December 23

Christmas Eve Candlelight service – December 24

5th Sunday Pot Luck "Decadent December Dinner" – December 30 after 2nd service (n.b. we will ardently encourage contributions!)

New Year's Eve Burning bowl service – December 31

New Year's Day Labyrinth walk (inside and outside if weather permits) – January 1