

UNITY OF FAIRFAX Treasurer's Report

May 17, 2022

TO: Board of Trustees

FROM: Dave Richardson, Treasurer

SUBJECT: Current financial status and issues

This report covers April financial performance and cash management status.

Current Financials: Three metrics. April financials are appended.

- Love offerings. April love offerings were **38K** versus the regular monthly goal of 50K. Year-to-date love offerings of 164K are 18% below 200K target.
- Operating profit/loss. April showed a net operating **loss of 14K** versus a budgeted monthly loss of 2K. Year-to-date operating loss is 48K versus a budgeted operating loss of 9K.
- Operating Cash. Operating cash of **37K** (26K in ministry fund and 11K operating reserves) is down 6K from March and down 19K from December. **Capital** reserve is stable at 50K (down from 68K in December covering MPC HVAC system replacement over Christmas holiday).

Trends. Operating from assumption that financial trends need to change, here are some comparative figures.

	Love Off	Op gain(loss)	Sun onl/person (ave)	Cash chg/Cumulative
January	30	(21)	160/0	(8)
February	31K	(20)	140/25	(6)/(14)
March	65K	8	120/35	1/(13)
April	38K	(14)	100/55 (Easter = 100)	(6)/(19)

Cash management needs. Cash was moved this month from operating reserves to unrestricted. We could well deplete operating reserves at some point within the next month.

Motion: The Board authorizes transfer of \$10,000 from the capital reserve account to operating reserve in accordance with the procedure outlined in the March Treasurer report.

ERC Tax Credit. Unity of Fairfax has received confirmation that we will receive a 2021 Employee Retention Tax Credit under the CARES Act of up to \$7,000 /per employee from our former administrative company Insperity based on lost income during the pandemic. This is thanks to diligent work by finance director Patie Wilcox.

Commentary: Our YTD revenue shortfall is our main focus as it directly relates to our Net Loss of (48K). We all understand the imperative to get congregation re-engagement and to draw in new members. The financials show progress but underline the time imperative. We can see signs of progress on in-person attendance and new visitors.

Unity of Fairfax
Statement of Financial Position
As of April 30, 2022

	APR 2022	DEC 2021	Change
ASSETS			
Current Assets			
Unrestricted cash	25,994	28,142	(2,147)
Reserve Cash			
Security Deposits	25,111	25,005	106
Capital Reserve	49,836	68,695	(18,859)
Operating Reserve	11,262	27,735	(16,473)
Restricted Cash			
Benevolence Fund	4,804	3,954	850
Capital Improvements	100	100	-
Sacred Grounds	4,008	4,008	-
Vision 2020	-	-	-
Total Bank Accounts	121,116	157,640	(36,524)
Other Current Assets	14,717	12,706	2,011
Total Current Assets	135,833	170,345	(34,512)
Fixed Assets			
Land	419,328	419,328	-
Building and Grounds	4,246,627	4,227,741	18,886
Equipment	75,524	75,524	-
Furniture, Fixtures, Software	181,270	181,270	-
Accumulated Depreciation	(2,219,207)	(2,175,137)	(44,071)
Construction In Progress	-	-	-
Total Fixed Assets	2,703,542	2,728,727	(25,185)
Mildred Park Endowment Fund	138,528	146,918	(8,390)
TOTAL ASSETS	2,977,903	3,045,990	(68,088)
LIABILITIES AND EQUITY			
Liabilities			
Total Current Liabilities	22,033	9,165	12,869
Long-Term Liabilities			
Hunter Mill Montessori Escrow	25,000	25,000	-
Pinnacle Academy Escrow	-	-	-
Mortgage Payable	1,162,825	1,201,713	(38,888)
Note Payable - SBA PPP Loan	-	-	-
Note Payable - Energy Loan	-	-	-
Total Long-Term Liabilities	1,187,825	1,226,713	(38,888)
Total Liabilities	1,209,858	1,235,877	(26,019)
Equity			
Net Assets	1,768,982	1,776,733	(7,751)
Unrealized Gain/Loss on Investments	32,867	41,131	(8,264)
Net Income	(33,804)	(7,751)	(26,053)
Total Equity	1,768,045	1,810,113	(42,068)
TOTAL LIABILITIES AND EQUITY	2,977,903	3,045,990	(68,088)

Unity of Fairfax
Statement of Cash Flows - Ministry
April 2022

	Total
OPERATING ACTIVITIES	
Net Revenue	(48,408)
Adjustments to reconcile Net Revenue to Net Cash provided by operations:	
Bank Transfer (from Op Reserve)	10,000
Prepays	3,707
Accounts Payable	5,066
United VISA	2,977
Stripe Deposits Pending	363
Accrued Tithes	4,613
Funds Receivable	245
Total Adjustments to reconcile Net Revenue to Net Cash provided by operations:	26,971
Net cash provided by operating activities	(21,438)
INVESTING ACTIVITIES	
Fixed Assets: Accumulated Depreciation	44,071
Fixed Assets: Additions	
Transfers to Operating Reserves	14,108
Net cash provided by investing activities	58,179
FINANCING ACTIVITIES	
Mortgage Payable	(38,888)
Net cash provided by financing activities	(38,888)
Net cash increase for period	(2,147)
Cash at beginning of period	28,142
Cash at end of period	25,994

Unity of Fairfax
Statement of Activity by Fund
YTD APRIL 2022

	Ministry Fund	Capital Reserve	Operating Reserve	Security Reserve	Total UnRestricted	Benevolence Fund	Capital Improvement	MP Endowment Fund	Sacred Grounds	Vision 2020	Total Restricted	TOTAL
Income												
LOVE OFFERING INCOME **	163,620				163,620	220	-	-	-	-	220	163,840
EPS INCOME	2,439				2,439	-	-	-	-	-	-	2,439
FUNDRAISING INCOME	1,100				1,100	-	-	-	-	-	-	1,100
SHORT TERM RENTAL INCOME	1,360				1,360	-	-	-	-	-	-	1,360
LONG TERM RENTAL INCOME	41,750				41,750	-	-	-	-	-	-	41,750
BOOKSTORE SALES	-				-	-	-	-	-	-	-	-
GRANT INCOME *	-				-	-	-	-	-	-	-	-
OTHER INCOME	195	27	-	5	227	-	-	-	-	-	-	227
Total Income	210,464	27	-	5	210,496	220	-	-	-	-	220	210,716
Expenses												
COMPENSATION & BENEFITS	125,001				125,001	-	-	-	-	-	-	125,001
OCCUPANCY EXPENSE	78,955				78,955	-	-	-	-	-	-	78,955
GENERAL & ADMINISTRATIVE	15,734				15,734	-	-	-	-	-	-	15,734
EPS WORKSHOPS	97				97	-	-	-	-	-	-	97
EVENTS	-				-	-	-	-	-	-	-	-
MINISTRIES EXPENSE	3,687				3,687	-	-	-	-	-	-	3,687
OUTGOING TTITHES	21,046				21,046	-	-	-	-	-	-	21,046
ALLOCATIONS TO INTERNAL FUNDS	14,352		(14,108)		244	(244)	-	-	-	-	(244)	-
Total Expenses	256,872	-	(14,108)	-	244,764	(244)	-	-	-	-	(244)	244,520
Net Income *	(48,408)	27	14,108	5	(34,269)	464	-	-	-	-	464	(33,804)

Unity of Fairfax
Budget vs. Actuals: Ministry Fund
April 30, 2022

	MTH Actual	MTH Budget	MTH Variance	YTD Actual	YTD Budget	YTD Variance
Income						
LOVE OFFERING INCOME	\$ 37,695	\$ 50,000	\$ (12,305)	\$ 163,620	\$ 200,000	\$ (36,380)
EPS INCOME	346	1,667	(1,321)	2,439	6,667	(4,228)
FUNDRAISING INCOME	-	1,667	(1,667)	1,100	6,667	(5,567)
SHORT TERM RENTAL	340	340	-	1,360	1,360	-
LONG TERM RENTAL	10,750	10,646	104	41,750	42,583	(833)
BOOKSTORE SALES	-	333	(333)	-	1,333	(1,333)
GRANT INCOME *	-	-	-	-	-	-
OTHER INCOME	1	191	(190)	195	763	(568)
Total Income	\$ 49,132	\$ 64,843	\$ (15,712)	\$ 210,464	\$ 259,373	\$ (48,910)
Expenses						
COMPENSATION & BENEFITS	29,757	29,571	186	125,001	118,283	6,718
OCCUPANCY EXPENSE	19,361	21,233	(1,872)	78,955	84,933	(5,978)
GENERAL & ADMINISTRATIVE	4,334	4,185	149	15,734	16,740	(1,006)
EPS WORKSHOPS	22	83	(61)	97	333	(236)
FUNDRAISING EXPENSE	-	-	-	-	-	-
MINISTRIES EXPENSE	-	-	-	-	-	-
Total Worship Ministry	474	567	(93)	2,499	2,267	233
Total Music Ministry	477	258	219	722	1,033	(311)
Total Youth Ministry	329	200	129	465	800	(335)
Total Bookstore Expenses	-	200	(200)	-	800	(800)
Total Earthcare Ministry	-	400	(400)	-	1,600	(1,600)
Total Miscellaneous Ministries	-	200	(200)	-	800	(800)
Total MINISTRIES EXPENSE	1,280	1,825	(545)	3,687	7,300	(3,613)
TITHES	4,913	6,484	(1,571)	21,046	25,937	(4,891)
FUNDS						
Transfer to Capital Reserves	-	-	-	-	-	-
Transfer to Operating Reserves	3,527	3,527	-	14,108	14,108	-
Transfer to Benevolence	35	167	(132)	244	667	(423)
ALLOCATION TO INTERNAL	3,562	3,694	(132)	14,352	14,775	(423)
Total Expenses	\$ 63,230	\$ 67,076	\$ (3,846)	\$ 258,872	\$ 268,302	\$ (9,430)
Net Income *	\$ (14,098)	\$ (2,232)	\$ (11,866)	\$ (48,408)	\$ (8,929)	\$ (39,480)

Notes to the Statement Of Activity: