

To: Unity of Fairfax Board of Trustees

From: John Dickman, Treasurer

Subject: July 2020 Financial Report

Date: September 29, 2020

Attached are the four monthly financial documents, utilizing our new chart of accounts;

- Ministry Fund Budget vs Actuals + YTD. Includes summarized accounts.
- Statement of Financial Position. Compares to December 31, 2019, as base.
- YTD Statement of Activity By Fund.
- YTD Statement of Cash Flows.

The Ministry Fund Statement of Activity shows a July Net Income loss of \$6,771, meaning expenditures exceeded income by this amount. The Year-To-Date loss (expenditures exceeding income) is \$78,331.

Our July Love Offerings were \$50,951, bringing our YTD July Love Offerings to \$350,970. YTD July Love Offerings are now 4% below last year and 4% below the last 5-year average for the same time-period. With other sources of income greatly diminished due to the pandemic, we rely mostly on the community's love offerings.

Total expenses in July, \$63,359, were \$6,376 less than June's total expenses. There were small reductions in most of our expense categories. While we continue to Tithe 10% of Total Income, we are now deducting internal expenses qualifying as tithes, such as a ministerial student's tuition and compensation, from Outgoing Tithes. Bringing our on-going expenses and our on-going income into alignment will continue to be a priority effort for us all.

We entered into an agreement with United Bank to defer our total mortgage payment for the months of July, August, and September. The Statement of Activity continues to show the interest portion of the deferred mortgage payment, following proper accounting accrual procedures. The interest and principle from the three months, along with the interest on that amount, will be an amount due (a balloon payment) at the end of the term in 2031. This action was taken to improve our cash position during these uncertain times.

We lift Unity of Fairfax up in prayer as our spiritual home. Thanks for your support.

**Unity of Fairfax**  
**Budget vs. Actuals: FY\_2020 - Ministry Fund**  
**JULY 2020**

	July 2020			Year-To-Date		
	Actual	Budget	Variance	Actual	Budget	Variance
<b>Income</b>						
LOVE OFFERING INCOME	\$ 50,951	\$ 53,917	\$ (2,966)	\$ 350,970	377,417	\$ (26,447)
EPS INCOME	863	2,500	\$ (1,637)	8,642	17,500	(8,858)
EVENTS INCOME	-	5,000	\$ (5,000)	-	35,000	(35,000)
FUNDRAISING INCOME	4,622	583	\$ 4,039	8,486	4,083	4,403
SHORT TERM RENTAL INCOME	150	1,667	\$ (1,517)	3,191	11,667	(8,476)
LONG TERM RENTAL INCOME	-	14,510	\$ (14,510)	52,700	101,572	(48,872)
BOOKSTORE SALES	-	1,167	\$ (1,167)	1,805	8,167	(6,362)
OTHER INCOME	2	250	\$ (248)	6,031	1,750	4,281
<b>Total Income</b>	<b>\$ 56,588</b>	<b>\$ 79,594</b>	<b>\$ (23,006)</b>	<b>\$ 431,825</b>	<b>\$ 557,155</b>	<b>\$ (125,330)</b>
<b>Expenses</b>						
COMPENSATION & BENEFITS	30,880	34,757	(3,877)	252,753	243,298	9,455
<b>OCCUPANCY EXPENSE</b>						
Amort, Depr. & Interest	15,712	15,050	662	109,601	105,347	4,254
Property Maintenance	4,087	3,142	945	17,858	21,992	(4,134)
Utilities	1,509	1,167	342	14,652	8,167	6,485
Pinnacle Expense Reimbursement	-	-	-	(16,295)	-	(16,295)
<b>Total OCCUPANCY EXPENSE</b>	<b>21,308</b>	<b>19,358</b>	<b>1,950</b>	<b>125,816</b>	<b>135,505</b>	<b>(9,689)</b>
<b>GENERAL &amp; ADMINISTRATIVE</b>						
Staff & Support Expenses	1,416	1,218	198	11,562	8,527	3,035
Finance and Insurance Exp	1,758	1,642	116	16,702	11,496	5,206
Office & Facilities Expense	1,745	3,454	(1,709)	23,572	24,175	(603)
<b>Total GENERAL &amp; ADMINISTRATIVE</b>	<b>4,919</b>	<b>6,314</b>	<b>(1,395)</b>	<b>51,836</b>	<b>44,199</b>	<b>7,637</b>
EPS WORKSHOPS		1,283	(1,283)	1,228	8,983	(7,756)
EVENTS		3,000	(3,000)	1,442	21,000	(19,558)
FUNDRAISING EXPENSE	-	83	(83)	852	583	269
<b>MINISTRIES EXPENSE</b>						
Total Worship Ministry	370	1,517	(1,147)	3,947	10,617	(6,670)
Total Music Ministry	150	1,242	(1,092)	3,692	8,692	(5,000)
Total Youth Ministry	-	458	(458)	556	3,208	(2,652)
Total Bookstore Expenses	-	1,000	(1,000)	2,048	7,000	(4,952)
Total Earthcare Ministry	-	417	(417)	-	2,917	(2,917)
Total Miscellaneous Ministries	-	233	(233)	792	1,633	(841)
<b>Total MINISTRIES EXPENSE</b>	<b>520</b>	<b>4,867</b>	<b>(4,347)</b>	<b>11,035</b>	<b>34,067</b>	<b>(23,032)</b>
TITHES	5,659	7,959	(2,300)	43,182	55,713	(12,531)
OUTGOING TITHES	2,119	7,959	(5,840)	39,642	55,713	(16,071)
<b>ALLOCATION TO INTERNAL FUNDS</b>						
Transfer to Capital Reserves	3,527	3,527	-	24,689	24,689	(0)
Transfer to Benevolence Fund	86		86	864	-	864
<b>ALLOCATION TO INTERNAL FUNDS</b>	<b>3,613</b>	<b>3,527</b>	<b>86</b>	<b>25,553</b>	<b>24,689</b>	<b>864</b>
<b>Total Expenses</b>	<b>\$ 63,359</b>	<b>\$ 81,148</b>	<b>\$ (17,789)</b>	<b>\$ 510,156</b>	<b>\$ 568,037</b>	<b>\$ (57,881)</b>
<b>Net Income</b>	<b>\$ (6,771)</b>	<b>\$ (1,555)</b>	<b>\$ (5,216)</b>	<b>\$ (78,331)</b>	<b>\$ (10,882)</b>	<b>\$ (67,449)</b>

**Unity of Fairfax**  
**Statement of Financial Position**  
**As of July, 31, 2020**

	JULY 2020	DEC 2019	Change
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Unrestricted cash</b>	31,393	22,899	8,494
<b>Reserve Cash</b>			
Security Deposits	25,002	59,877	(34,876)
Capital Reserve	114,016	89,254	24,762
Operating Reserve	348	348	(0)
<b>Restricted Cash</b>			
Benevolence Fund	7,884	12,249	(4,365)
Capital Improvements	340	340	-
Sacred Grounds	8,532	8,292	240
Vision 2020	3,446	26,933	(23,487)
<b>Total Bank Accounts</b>	<b>190,961</b>	<b>220,194</b>	<b>(29,233)</b>
<b>Accounts Receivable</b>	6,329	-	6,329
<b>Other Current Assets</b>	12,710	19,144	(6,434)
<b>Total Current Assets</b>	<b>210,000</b>	<b>239,338</b>	<b>(29,338)</b>
<b>Fixed Assets</b>			
Land	419,328	419,328	-
Building and Grounds	4,204,086	4,195,469	8,617
Equipment	73,181	73,181	-
Furniture, Fixtures, Software	166,965	130,336	36,629
Accumulated Depreciation	(1,983,693)	(1,916,064)	(67,629)
Construction In Progress	-	19,533	(19,533)
<b>Total Fixed Assets</b>	<b>2,879,867</b>	<b>2,921,783</b>	<b>(41,916)</b>
<b>Mildred Park Endowment Fund</b>	102,325	105,833	(3,507)
<b>TOTAL ASSETS</b>	<b>3,192,192</b>	<b>3,266,953</b>	<b>(74,761)</b>
<b>LIABILITIES AND EQUITY</b>			
<b>Liabilities</b>			
<b>Total Current Liabilities</b>	<b>39,347</b>	<b>44,871</b>	<b>(5,524)</b>
<b>Long-Term Liabilities</b>			
Hunter Mill Montessori Escrow	25,000	25,000	-
Pinnacle Academy Escrow	-	35,000	(35,000)
<b>Total Mortgage Payable</b>	1,333,400	1,387,741	(54,341)
<b>Note Payable - SBA PPP Loan</b>	87,000	-	87,000
<b>Note Payable - Energy Loan</b>	10,261	16,090	(5,829)
<b>Total Long-Term Liabilities</b>	<b>1,455,661</b>	<b>1,463,831</b>	<b>(8,170)</b>
<b>Total Liabilities</b>	<b>1,495,008</b>	<b>1,508,702</b>	<b>(13,694)</b>
<b>Equity</b>			
Net Assets	1,758,250	1,692,786	65,464
Unrealized Gain/Loss on Investments	(3,462)	-	(3,462)
Net Income	(57,606)	65,464	(123,069)
<b>Total Equity</b>	<b>1,697,183</b>	<b>1,758,250</b>	<b>(61,067)</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>3,192,192</b>	<b>3,266,953</b>	<b>(74,761)</b>

**Unity of Fairfax**  
**Statement of Activity by Fund**  
**YTD JULY 2020**

	Ministry Fund	Capital Reserve	Operating Reserve	Security Reserve	Total UnRestricted	Benevolence Fund	Capital Improvement	MP Endowment Fund	Sacred Grounds	Vision 2020	Total Restricted	TOTAL
<b>Income</b>												
LOVE OFFERING INCOME	350,970		-		350,970	1,660	-	-	600	-	2,260	353,230
EPS INCOME	8,642				8,642							8,642
EVENTS INCOME	-				-							-
FUNDRAISING INCOME	8,486				8,486							8,486
SHORT TERM RENTAL INCOME	3,191				3,191							3,191
LONG TERM RENTAL INCOME	52,700				52,700							52,700
BOOKSTORE SALES	1,804				1,804							1,804
OTHER INCOME	6,032	73	-	4	6,109							6,109
<b>Total Income</b>	<b>431,825</b>	<b>73</b>	<b>-</b>	<b>4</b>	<b>431,902</b>	<b>1,660</b>	<b>-</b>	<b>-</b>	<b>600</b>	<b>-</b>	<b>2,260</b>	<b>434,162</b>
<b>Expenses</b>												
COMPENSATION & BENEFITS	252,753				252,753							252,753
OCCUPANCY EXPENSE	125,816				125,816				361		361	126,177
GENERAL & ADMINISTRATIVE	51,836				51,836	6,804					6,804	58,640
PROGRAM EXPENSE	2,669				2,669							2,669
FUNDRAISING EXPENSE	852				852							852
MINISTRIES EXPENSE	11,035				11,035							11,035
OUTGOING TITHES	39,642				39,642							39,642
ALLOCATIONS TO INTERNAL FUNDS	25,553	(24,689)			864	(864)					(864)	-
<b>Total Expenses</b>	<b>510,156</b>	<b>(24,689)</b>	<b>-</b>	<b>-</b>	<b>485,467</b>	<b>5,940</b>	<b>-</b>	<b>-</b>	<b>361</b>	<b>-</b>	<b>6,301</b>	<b>491,767</b>
<b>Net Income</b>	<b>(78,331)</b>	<b>24,762</b>	<b>-</b>	<b>4</b>	<b>(53,565)</b>	<b>(4,280)</b>	<b>-</b>	<b>-</b>	<b>239</b>	<b>-</b>	<b>(4,041)</b>	<b>(57,605)</b>

**Notes to the Statement Of Activity:**

Transfers from Reserve Funds	65,000	(65,000)										-
Transfers from Reserve Funds	87,000		(87,000)									-

**Unity of Fairfax**  
**Statement of Restricted Cash Flows**  
 YTD JULY 2020

	Capital Reserve			Operating Reserve		BeneFund	Capital Imp	MP Endow	Sacred Gr	Vision 2020		Totals
	Reserve	Reserve	Reserve	Exterior	Sign							
<b>OPERATING ACTIVITIES</b>												
Total Income	73	0	1,660						600			2,333
Total Expenses	0		(6,803)						(360)			(7,163)
Transfer To/From	24,689		864									25,553
<b>Net Income</b>	<b>24,762</b>	<b>0</b>	<b>(4,279)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>240</b>	<b>0</b>	<b>0</b>	<b>20,722</b>
<b>Adjustments from Net Income to Net Cash:</b>												
Asset Addition												
Due from Unrestricted Fund			(86)								(23,487)	(23,487)
Due to Unrestricted Fund												(86)
SBA PPP Loan		87,000										87,000
SBA PPP Loan transfer to Ministry		(87,000)										(87,000)
Unrealized loss on Investment								(3,508)				(3,508)
<b>Total Adjustments from Net Income to Net Cash</b>	<b>24,762</b>	<b>0</b>	<b>(4,365)</b>	<b>0</b>	<b>(3,508)</b>	<b>0</b>	<b>0</b>	<b>(3,508)</b>	<b>240</b>	<b>(23,487)</b>	<b>(23,487)</b>	<b>(6,359)</b>
Net cash increase for period	24,762	0	(4,365)	0	(3,508)	0	0	(3,508)	240	(23,487)	(23,487)	(6,359)
Cash at December 31, 2019	89,254	348	12,249	340	105,833	8,292	26,933	243,249				
<b>Cash at July 31, 2020</b>	<b>114,016</b>	<b>348</b>	<b>7,884</b>	<b>340</b>	<b>102,325</b>	<b>8,532</b>	<b>3,446</b>	<b>236,891</b>				