



*Mission*  
*We are a vibrant spiritual community awakening each life to the Christ within.*

*Vision*  
*Centered in Divine Love, we honor and celebrate a world awakened to peace, abundance, and respect for all creation.*

**Unity of Fairfax Board of Trustees**

**Monthly Meeting, [February 28, 2023**

<b>Board Members Present</b>	<b>Others Present</b>	<b>Board Members Absent</b>
Russell Heiland, Senior Minister		
Bowman Kell, First Chair		
Ed Merritt, Second Chair		
Dave Richardson, Treasurer		
Sherrie Quander, Secretary		
Julie Fisher, Keeper of the Flame		
Midd Hunt, Member at Large		

**Quorum present?** Yes

Meeting was called to order at 7:32pm EST

**Executive Session**

An Executive Session was called to order at 7:37 pm EST and ended at 7:48 pm EST.

**Minister’s Report:** Attached as Appendix 1

**Committee Reports:** (N/A)

**Financial Report:** <https://www.unityoffairfax.org/board-financial-statements>

Montessori School rent. Last year we deferred the rent increase to this January, but there was some confusion about this, and a request for a further extension. The rent increase is a marginal 3% fraction of the total; about \$350/month.

**Old business:** We held a discussion around assigning a board member or two as a liaison to each of the five areas of action identified as Framework initiative actions (AIMS) we created at the retreat.

We held a short reminder discussion regarding the operational agreement for using our Unity of Fairfax email addresses. Everyone was in agreement they are used for church business only.

**New business:**

- Rev. Russ is in discussion with Mary Mass to revive the Tables of Eight project.

**Motions:**

**MOTION:** Approval of January 10, 2023 Board of Trustees Meeting Minutes  
Bowman moved and Ed seconded, unanimously approved.

**MOTION:** Dave moved to defer the contractual increase in Montessori rent through June 2023, at which time the Board will again review. Julie second the motion and it was unanimously passed.

**MOTION:** Dave moved to extend the board's decision to allocate the standard monthly internal transfer of \$3,527 to the Operating Reserve through the end of 2023. Ed second the motion and it was unanimously passed.

**Upcoming Dates:**

Board of Trustees Mid-Month Session on March 14, 2023 at 7:00 pm

Board of Trustees Monthly Meeting on March 28, 2023 at 7:00 pm

Appendix 1 Minister's Report

**Strategic Goals**

Many plates spinning right now. I keep the [2022-2023 Minister's Progress Log](#) current.

**Discussion Items**

Considering the Board and I tend to spend our weekends together :) I don't have much to discuss that we haven't already covered!

**Action Items**

Tables of 8. I think it is imperative to implement this ASAP.

\*\* Note: I am meeting with new member Mary Mass about coordinating Tables of 8 and other outreach activities. These sorts of things are her specialty!

Other action items are found in the listing of Community Builders and Income Generating Ideas

**Information Items**

Mary Magdalene class in MG ends on 2/26/23. MG group will have 2 livevisioning sessions on March 5 and March 12 followed by a 3 week series about Lent. MG will not meet on April 9 or April 16.

I will be engaged in Ministerial Candidate Admissions interviews Monday, March 13 - Thursday, March 16, 2023.

I will be engaged in Field Ministerial Candidate Education Friday, March 17 - and Saturday, March 18, 2023.

I will be engaged in Ministerial Candidate Progress Interviews Monday, March 20 - Friday, March 24, 2023.

I will have time in the margins on these days to stay current with email, etc. If elected to the UWM Board in June, I will step out of the UWM Credentialing Team which runs all the above.

I will be on vacation April 10 - April 17, 2023.